

Down-To-Earth (Vic) Cooperative Society Limited

**Organising Committee
Executive arm of DTE**

Minutes

Date: **13/01/2020**
 Time: **7:30pm**
 Venue: **Online via Zoom**
 Online: <https://dte.coop/live.meeting>

#	Item	Raised by:																		
1	<u>Meeting Started</u>	<i>Procedural</i>																		
	7:47pm																			
2	<u>Election of Chair</u>	<i>Procedural</i>																		
	Confirmation of Chairperson: Kate Shapiro Confirm Minute Keeper: Vanessa Ernst																			
3	<u>Attendance</u>	<i>Procedural</i>																		
	<table border="0"> <tr> <td>Andrew Wilkinson</td> <td>Mark Helson</td> </tr> <tr> <td>Coral Larke</td> <td>Martin Schwarz</td> </tr> <tr> <td>Elisa Brock</td> <td>Peter Tippett</td> </tr> <tr> <td>Ian Hales</td> <td>Rick Gill</td> </tr> <tr> <td>John Reid</td> <td>Robin Macpherson</td> </tr> <tr> <td>Kte Shapiro</td> <td>Suzie Helson</td> </tr> <tr> <td>Kathy Ernst</td> <td>Tania Morsman</td> </tr> <tr> <td>Kevin Taylor</td> <td>Trevor Pitt</td> </tr> <tr> <td>Malcolm Matthews</td> <td>Vanessa Ernst</td> </tr> </table>	Andrew Wilkinson	Mark Helson	Coral Larke	Martin Schwarz	Elisa Brock	Peter Tippett	Ian Hales	Rick Gill	John Reid	Robin Macpherson	Kte Shapiro	Suzie Helson	Kathy Ernst	Tania Morsman	Kevin Taylor	Trevor Pitt	Malcolm Matthews	Vanessa Ernst	
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4	<u>Confirmation of Previous Meeting Minutes</u>	<i>Procedural</i>																		
	17/12/2020 OC Minutes	<i>Moved: Kathy Ernst Seconded: Tania Morsman P.B.C.</i>																		
5	<u>Task Check List</u>	<i>Procedural</i>																		
	<ul style="list-style-type: none"> Tania Morsman to contact Melody Braithwaite asking if she might need assistance to complete the OC minutes from 26/11/20 (COMPLETE). Trevor Pitt to get together with others interested in assisting with the development of appropriations, allowing time for discussion, endeavouring to alleviate workshopping at the SGM (WORK IN PROGRESS). 	<i>NO PROGRESS WORK IN PROGRESS COMPLETE NO LONGER RELEVANT TAKEN OVER BY ?</i>																		

6	<u>Correspondence / Payments</u>	<i>Procedural</i>
	<p>Inwards</p> <ul style="list-style-type: none"> • Email to members advising the 2020 AGM was closed as instructed • Email calling for motions • Email from Troy Reid questioning what 'abandon' means regarding the AGM • Brief sent from Troy Reid to Not For Profit Law regarding abandonment of AGM • Email from Peter Tippett advising that he has put motion 12923 to FinCom regarding privacy policy • Email from Peter Tippett regarding Coral Larke sending email about person attending site • Email from Tania advising she has not received any indication of the contents of the report from Redd Consultancy • Email from Sue Helson advising that the Board believes the OC is the appropriate body to chase up the transfer of trailer registration • Email from LinkT with account statement 	
7	<u>WH&S</u>	<i>Procedural</i>
8	<u>Agenda Items from Previous OC Meeting</u>	
	Motion: That the deadline for motions for the coming SGM be extended to the 29th January, 12 noon.	<i>Moved: Coral Larke Seconded: Tania Morsman P.B.C.</i>
	Motion: That John Reid notify members of the extension to the closing date for motions for the February SGM.	<i>Moved: Elisa Brock Seconded: Coral Larke P.B.C.</i>
	Motion: That \$499 be transferred to Kate Shapiro to resolve outstanding ICT accounts.	<i>Moved: Coral Larke Seconded: Trevor Pitt P.B.M.</i>
	<u>Carried Resolutions</u>	<i>Procedural</i>
	<ul style="list-style-type: none"> • That the deadline for motions for the coming SGM be extended to the 29th January, 12 noon. • That John Reid notify members of the extension to the closing date for motions for the February SGM. • That \$499 be transferred to Kate Shapiro to resolve outstanding ICT accounts. 	
	<u>Actions to be taken</u>	<i>Procedural</i>
	<ul style="list-style-type: none"> • John Reid to notify members of the extended SGM motion submission deadline 	
	<u>Next Meeting Date & Time Confirmation</u>	<i>Procedural</i>
	28/01/2021 7:30pm	
	<u>Meeting Ended</u>	<i>Procedural</i>
	10:44pm	